

MINUTES
Twin Lakes Township
Wednesday, January 18, 2017
Town Board Meeting at the Carlton Fire Hall
5:30 p.m.

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor John Vernon, Supervisor Randy Willie, Treasurer Stephanie Schmitz, Clerk Sue Chapin. Also present: Ken Witte.

GUESTS

David Bolf and Tom DesMarais, Northland Consulting Engineers: Bolf reviewed a proposed civil engineering agreement for Phase 1 of the Gillogly Road project, including costs for additional soil borings and for wetland delineation and permitting. DesMarais explained aspects about the wetland delineation and permitting process. The topographic survey cost estimate is \$9,000, and includes both Task 1 and 2; cost would be \$6,500 for just Task 1. Task 1 is the deliverable for our annual meeting.

Discussion about the survey and possible recorded documents. Clerk will check at the recorder's office. DesMarais is working on getting GIS information from the county.

Bolf explained the way costs are broken down in the agreement. The engineering costs are set up as hourly with not-to-exceed figures. Before extra work is done, Bolf would get authorization from the township. Invoices will include number of hours worked.

Discussion on easements. NCE would hire Alta to do easement work. For each parcel there would be an exhibit, including legal description, with a surveyor stamp. That exhibit would get attached to the easement document.

The board agreed that the center line for the entire road should be established at this point. They also agreed to keep everything on the NCE contract, rather than having separate contracts with each sub-contractor. Once the survey and soil borings are complete, we will have preliminary plan prior to the annual meeting, in case we have any questions.

MOTION to accept the Gillogly Road project Civil Engineering Agreement with Northland Consulting Engineers and to move ahead with Task 1 was made by Vernon and seconded by Willie; all voted yes, the motion passed.

MOTION to approve the January 4, 2017 minutes as printed was made by Willie and seconded by Vernon; all voted yes, the motion passed.

MOTION to pay all bills, check numbers #16161 – #16176 and electronic payment PERA17JAN for the total amount of \$18,464.59 was made by Vernon and seconded by Felde-Finke; all voted yes, the motion passed.

Schmitz presented the Treasurer's Report.

OLD BUSINESS

- Water Line: Willie reported on the Joint Powers Board meeting last week. The agenda for the public meeting was reviewed. Carlton will be putting a new well by the old well, and the city is in negotiations with the school for land for the water treatment plant. Interim financing options were reviewed. A meeting is being planned, which will include Joint Powers Board members, Tony Lourey, Mike Sundin, and representatives from PFA and Rural Development.

The board discussed interim financing, and agreed that the township should provide our own interim financing rather than borrow money, to save interest costs. The board would like Gilchrist to review the draft service agreements that Donohue provided. Further discussion on the Gillogly Road project, and how that cost would affect interim financing needed. The board agreed that delaying the Gillogly Road project for a year would provide more time to look at grants and funding for that project.

NEW BUSINESS

- None.

ROAD MAINTENANCE

-None.

CORRESPONDENCE

- WLSSD, Flows & Loadings for December, BODs and SS are both above budgeted amounts

- WLSSD, Biosolids Digest.

- Carlton County Zoning, Notice of Decision, variance granted for Peter Franklin, 1587 Circle Drive.

MEETINGS

- Public Information Meeting (water line), Thursday, January 19, 6:30 p.m., Carlton County Transportation Building.

MOTION to adjourn was made by Willie and seconded by Vernon; the motion passed.

The meeting adjourned at 6:34 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair