

MINUTES
Twin Lakes Township
Wednesday, January 20, 2021
Town Board Meeting at the Historic Scott House
5:30 p.m.

Clerk Sue Chapin opened the meeting at 5:30 p.m. Other board members present via telephone: Board Chair Diane Felde-Finke, Supervisor John Vernon, Supervisor Randy Willie, Treasurer Ginny Vernon.

REORGANIZATIONAL MEETING

MOTION to designate Felde-Finke as Board Chair was made by J. Vernon and seconded by Willie; Willie and J. Vernon voted yes, Felde-Finke abstained, the motion passed.

MOTION to designate J. Vernon as Vice Chair was made by Willie and seconded by Felde-Finke; Willie and Felde-Finke voted yes, J. Vernon abstained, the motion passed.

MOTION to affirm that regular board meetings will be held on the first and third Wednesdays of the month at 5:00 p.m. at the Carlton Fire Hall, unless by board approval a different location is deemed necessary, that our official newspaper is the Pine Journal, that our official posting place is at the Carlton Fire Hall, that our official depositories are Frandsen Bank and RBC, that the location of town records is at the Carlton Fire Hall, and that compensation for wages for town officers and employees as stated by resolution is correct was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.

TOWN BOARD MEETING

Guests: None.

MOTION to approve the January 6, 2021 board meeting minutes as printed was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.

MOTION to approve the January 6, 2021 special meeting minutes as printed was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.

MOTION to pay all bills, check numbers #17550 - #17565 and electronic payment PERA21JAN for the total amount of \$134,410.42 was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.

G. Vernon presented the treasurer's report. No CDs at RBC are maturing until March.

OLD BUSINESS

- Water Line: The board reviewed the Donohue contract amendment, for an increase of \$669,611 to the original contract. **MOTION to approve the Donohue Amendment No. 1 to Engineering Services Agreement was made by J. Vernon and seconded by Willie; all voted yes, the motion passed.**

The board reviewed information from Ehlers regarding recommended assessments and water rates, projected cash reserves, and an impact analysis on rate payers. **MOTION to approve the recommendations for assessments and water rates, as presented in the Ehlers memorandum dated January 19, 2021, was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.**

For future billing of water line customers, the City of Carlton has offered to let us set up an account on their billing software, which is web-based, so we would be able to do our own water billing. Our sewer billing can also be integrated into that system. We would reimburse the City a one-time set-up fee, currently estimated at \$422, and for half of the annual software support, currently estimated at \$222.50. The board agreed that using that software system would be the most efficient.

County Commissioner Mark Thell has asked for an update on the project to be given at the next Committee of the Whole meeting on February 2. The board will attend. Discussion on potential financial assistance from the County Economic Development office.

Willie and Derek Wolf toured some of WLSSD's meter/pump buildings. They are convinced that a precast panel building will be the best option.

Discussion on timeline of the project; we are hoping to advertise in February. It will be discussed at the zoom meeting on Friday.

NEW BUSINESS

- Enbridge: Precision Pipeline is planning to open cut Yndestad Road this week and it will take less than one day to complete the job. Felde-Finke attended the Planning Commission hearing regarding the proposed mat storage and hauling on Douglas Road. The commission took our concerns into account when making their decision.

- Annual Meeting: Discussion on how COVID guidelines will affect the annual meeting.

- WLSSD: Due to COVID concerns, a representative from WLSSD will not necessarily attend a board meeting this year. Tom DesMarais with NCE, and Ron Johnson have said they will hold a meeting with someone from WLSSD. The board agreed with that option, the clerk will attend also.

ROAD MAINTENANCE

- None.

CORRESPONDENCE

- Frandsen Bank, holiday card.

MEETINGS

- Water Line meeting, held by Zoom, Friday, January 22, 11 a.m., with representatives from Kennedy & Graven, Ehlers, and Donohue.

- Carlton County Committee of the Whole, Tuesday, February 2, 4 p.m., Carlton County Transportation Building.

MOTION to adjourn was made by Willie and seconded by J. Vernon; all voted yes, the motion passed. The meeting adjourned at 6:04 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair