

**MINUTES**  
**Twin Lakes Township**  
**Wednesday, February 3, 2021**  
**Town Board Meeting at the Historic Scott House**  
**5:00 p.m.**

Board Chair Diane Felde-Finke opened the meeting at 5:00 p.m. Other board members present: Supervisor John Vernon, Supervisor Randy Willie, Treasurer Ginny Vernon, Clerk Sue Chapin.

Guests: Ron Johnson, Lift Stations Report (*via telephone*): Both lift stations ran without a problem for the entire month. He's having issues reading the meter at the FDL bus barn and needs to find out if it's working properly.

Johnson and the clerk met, via Zoom, with Tom DesMarais, NCE, and representatives from WLSSD. The township had no exceeded peak flows last year and was well under budget for flows and loadings. There is a hold on private side inspections until July 1. The casino has expressed an interest in the WLSSD grant program, to help them do testing to isolate where grease is coming from. Johnson asked WLSSD for any testing results from Komoko Road, due to curiosity about Kwik Trip's affect on the system, considering the casino being basically closed down.

**MOTION to approve the January 20, 2021 board meeting minutes as printed was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.**

**MOTION to pay all bills, check numbers #17566 - #17572 and electronic payments BANK20DEC and 941FEB21 for the total amount of \$14,266.34 was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.**

G. Vernon presented the treasurer's report. Checks #17566 and #17573 were voided.

**OLD BUSINESS**

- Water Line:

The board reviewed the Water Distribution System Feasibility Report as prepared by Susan Wojtkiewicz with Donohue.

**MOTION to approve the Resolution Receiving Feasibility Report and Calling for Public Improvement Hearing for the Water Infrastructure Improvement Project was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.**

The board reviewed the final design plans for the project.

**MOTION to approve the Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the Water Infrastructure Improvement Project was made by Willie and seconded by J. Vernon ; all voted yes, the motion passed.**

The board reviewed a Township Financial Statement. **MOTION to approve the Twin Lakes Township Financial Statement dated December 31, 2020 was made by J. Vernon and seconded by Willie; all voted yes, the motion passed.**

Based on recommendations from the town's attorneys, the township will own all of the water line infrastructure within Carlton's city limits. This includes any infrastructure specifically needed to provide water to the township, from the water tower out. Soil borings need to be done in the area of Four Seasons, and the board reviewed a proposal from EPC to do that work, with an estimated total project cost of \$4,900. **MOTION to approve the EPC Engineering & Testing Proposal for soil borings was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.**

The board reviewed a draft agreement for the casino back-up water services, and also the engineer's estimate for costs to provide that service, including infrastructure that will be housed in our booster station, specifically required for the casino service.

The board reviewed an updated project schedule from Donohue. Advertising will begin next week.

The board attended a Committee of the Whole meeting yesterday, and updated county officials on the water line project. There was discussion on potential financial help for residents to hook up to the system. Commissioner Gary Peterson offered to check with Lakes & Pines and AEOA, and County Economic Director Mary Finnegan spoke of the potential for a forgivable loan program.

- Annual Meeting: The annual meeting will be held as scheduled on Tuesday, March 9 at 6:30 p.m. at the Carlton County Transportation Building.

## **NEW BUSINESS**

- Enbridge: Work is being done by the survey division on the East and West Chub Lake Roads for potholing and water testing. Tomorrow, the construction division will be potholing to locate underground utilities under both roads, for approximately two hours at each location with flaggers/traffic control present.

- WLSSD Year-End Adjustment: Notification was received of the 2020 year-end adjustment; there will be a credit of \$3,870 monthly on our 2021 billing, for a total credit of \$46,435 for the year.

- Board of Appeal and Equalization: Because of our cancellation of last year's Board of Appeal and Equalization meeting due to COVID, this year's meeting is automatically forfeited by the township. This year's meeting will therefore be held as an Open Book Meeting on April 22, from 9 a.m. to 3 p.m. at the Carlton County Assessor's Office. The board agreed that the township would like to conduct the meetings again starting in 2022. **MOTION to approve a Resolution to Reinstate Local Board Powers was made by J. Vernon and seconded by Willie; all voted yes, the motion passed.**

## ROAD MAINTENANCE

- Burn Pile: Brent Olean took care of burning the large pile and smaller ones, which took several days. Dave Grover also helped with pushing the piles together.

## CORRESPONDENCE

- CAER, information on safety training program.
- Enbridge, invitation to virtual open house.

## MEETINGS

- Cloquet Area Fire District meeting, held by MS Teams, Friday, February 5, 11:30 a.m. Clerk will attend.

**MOTION to adjourn was made by Willie and seconded by J. Vernon; all voted yes, the motion passed.** The meeting adjourned at 5:38 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair