

**MINUTES**  
**Twin Lakes Township**  
**Wednesday, March 1, 2017**  
**Town Board Meeting and Board of Audit at the Carlton Fire Hall**  
**5:30 p.m.**

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor Randy Willie, Treasurer Stephanie Schmitz, Clerk Sue Chapin. Absent: Supervisor John Vernon.

**GUESTS**

- Ron Johnson, Lift Stations Report: Both lift stations ran without a problem for the entire month of February. Johnson has contacted WLSSD regarding Kwik Trip construction; he also spoke with a Kwik Trip representative who said they won't be starting the ground work until May. FDL spoke with Johnson about whether there was a written maintenance agreement on the casino lift station. FDL pays for everything from the lift station back to the casino. The board confirmed that it was a verbal agreement. Clerk reported that she spoke with the pastor at New Life Church, and he said that the planning for a school is in very preliminary stages. He will let the clerk know if things move forward, and he is aware that a meter will need to be installed if they do.

- Derek Wolf, Carlton Fire Department Chief: Wolf gave the board an update on current officers within the Fire Department; a list will be emailed to the clerk. An Ambulance Manager has been hired to take care of ambulance administrative duties. He gave an overview of building issues with a long-term goal of possible building expansion and/or purchasing adjacent property. Runs were up in 2016, and are on par with that for 2017.

**OLD BUSINESS**

- Water Line: Troy Gilchrist is currently working with the City of Carlton's attorney to determine recommendations for the Donohue service agreements. The attorneys are in agreement that the Joint Powers Board should take the lead in the contracting with the engineer rather than trying to split it between the city and the town. The city is still working on purchasing land from the school for the water treatment plant location. Clerk is working on preparation of the income surveys going out to residents in the proposed service area. On Monday, March 13, clerk and Ashley Hammerbeck will be meeting with Tyler Ray from Rural Development to discuss the application process. Discussion about Kwik Trip construction, and the need for them to put in the lines that will be needed for when the water line goes through.

**Board of Audit**

- The board reviewed the Treasurer's books for 2016. Treasurer's books balanced with the bank, and Clerk's and Treasurer's books match each other. **MOTION to approve the books as presented was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

## Town Board Meeting

**MOTION to approve the February 15, 2017 minutes as printed was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

**MOTION to pay all bills, check numbers #16201 - #16208 and electronic payment 941MAR17 for the total amount of \$37,198.63 was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.**

Schmitz presented the Treasurer's Report.

## OLD BUSINESS (continued)

- Gilgoly Road: Plans were received from Northland Consulting Engineers; Willie will meet with Dave Bolf and Tom DesMarais before the annual meeting. Discussion on a potential attorney to do the easements; clerk will contact that firm.

- Town Hall: The board reviewed questions and comments from residents that have been posted on the online survey. The board's response to those will be put on the township's web site. Felde-Finke reported that she spoke with a resident who is interested in serving on a town hall planning committee if one is formed. The resident also gave a recommendation for an architectural firm that specializes in energy efficient buildings.

- WLSSD Year-End Adjustments: Notification was received of the 2016 year-end adjustments; there will be an additional \$372 monthly charge on our 2017 billing, for a total of \$4,460 for the year.

## NEW BUSINESS

- Father Daughter Ball: A donation request was received from Carlton Community Education for this year's Father Daughter Ball. **MOTION to donate \$200 to the Father Daughter Ball was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.**

- 2017 Budget: The board reviewed the 2017 Budget presented. **MOTION to approve the 2017 Budget was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

- 2018 Levies: The board discussed recommended levy amounts for 2018 to be presented at the Annual Meeting. Levy amounts to be recommended are: General Revenue \$70,000; Road & Bridge \$500,000; Fire and Ambulance \$127,000; Recreation \$10,000; and Capital Projects \$40,000.

## ROAD MAINTENANCE

- Brush cutting: Felde-Finke spoke with Brian Grover with Carlton County; brush-cutting was being done on Shiels Road today, and Felde-Finke authorized work to be done on Kiehl Road also.
- Leimer Road: Overweight vehicle permit was approved for a Minnesota Power vehicle which needed to be on the road for a power pole replacement project.

## CORRESPONDENCE

- WLSSD, two letters regarding I&I Ordinance Revisions and Public Hearing.
- Minnesota LTAP, two flyers information on upcoming workshops.
- Lakes & Pines, survey.
- Gopher State One-Call, letter regarding GSOC notification safety buffers.

## MEETINGS

- Joint Powers Board Meeting, Thursday, March 9, 6:00 p.m., Carlton City Hall.
- Township Annual Meeting, Tuesday, March 14, 6:30 p.m., Carlton County Transportation Building.

**MOTION to adjourn was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.** The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair