

MINUTES
Twin Lakes Township
Wednesday, March 6, 2019
Town Board Meeting and Board of Audit at the Carlton Fire Hall
5:30 p.m.

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor Randy Willie, Treasurer Stephanie Schmitz, Clerk Sue Chapin. Absent: Supervisor John Vernon.

Town Board Meeting

- GUESTS:

- Ron Johnson: Lift Stations Report: The water meter in the Americinn is not working properly; Johnson talked to the manager and the maintenance man and gave them the name of someone who can either repair or replace the meter. It may only need to be cleaned. Both lift stations without a problem for the entire month.

- Tom DesMarais and David Bolf, Northland Consulting Engineers: The board reviewed the completed plans for Phase 2 of the Gillogly Road project. Discussion on where we stand with easements acquired so far. The board agreed to move forward with the project at this time, without waiting for all easements, as they do not anticipate any problems. Advertising will begin on March 14, bid opening will be on April 4, and contract awarded tentatively on April 17. The contract will not be awarded unless all easements are in place. Bolf explained that this will be a unit price contract versus a lump sum. Discussion on paving; it was decided to bid the bituminous as NCE has it. If during construction it is decided that we either want to pave just Phase 1, or just the base course, a supplemental agreement with the contractor can be prepared at that time.

A month or two after class 5 was put on Phase 1, GPS was shot on the center line, and the road elevation deviated from the plan by one to two inches. Bolf recommends that when construction is about to begin we shoot Phase 1 again to determine where the elevation is at that time. If it has deviated by an inch or two we'll need to make the decision on whether we want to bring the road up to what it was designed to (which could cost around \$20,000 to \$50,000).

The wetland permit will be done by WSP. Contracts for Alta to do the construction staking, EPC to do the material testing, and for NCE to do the construction administration will be presented at the time of contract award. If the contractor destroys any staking, they will be responsible to replace.

Bolf and DesMarais went over the Engineer's Estimate of \$1,446,595.24. Discussion on various pricing in the estimate.

Due to feedback at the public information meeting, no DNR parking spot for the bike trail is being designed.

MOTION to approve the Gillogly Road Phase 2 plans, contingent on the addition of an approach and a date change on the plans, was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.

Board of Audit

- The board reviewed the Treasurer's books for 2018. Treasurer's books balanced with the bank, and Clerk's and Treasurer's books match each other. **MOTION to approve the books as presented was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

Town Board Meeting (cont'd)

MOTION to approve the February 21, 2019 Gillogly Road Public Information Meeting minutes as printed was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

MOTION to pay all bills, check numbers #16957 - #16966 and electronic payment 941MAR19 for the total amount of \$34,536.03 was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

Schmitz presented the treasurer's report.

OLD BUSINESS

- Water Line: Willie reported on the legislative hearing. Mark Thell and Derek Wolf also attended. They presented a jug of brown water from Kwik Trip, which made quite an impression on the legislators. Willie thought the hearing went very well. Willie and Wolf are meeting with the property owner of the potential booster station site tomorrow afternoon.

- Gillogly Road: No additional discussion.

NEW BUSINESS

- WLSSD: The board reviewed the 2018-2019 I&I FOG Program Report and the Service Lateral and Sump Pump/Foundation Drain Compliance Program, both as prepared by Mike Miller. **MOTION to approve the 2018-2019 I&I FOG Program Report and the Service Lateral and Sump Pump/Foundation Drain Compliance Program was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

- Carlton Community Education: A donation request was received from Carlton Community Education for this year's Father Daughter Ball. **MOTION to donate \$200 to the Father Daughter Ball was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

- Carlton School ECFE: The board reviewed a donation request from the Carlton School ECFE for their fundraiser; as per state statute no donation will be made.

- 2019 Budget: The board reviewed the proposed 2019 Budget. **MOTION to approve the 2019 Budget was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.**

- 2020 Levies: The board discussed recommended levy amounts for 2020 to be presented at the Annual Meeting. Levy amounts to be recommended are: General Revenue \$70,000; Road & Bridge \$800,000; Fire and Ambulance \$127,000; Recreation \$10,000; and Capital Projects \$40,000.

ROAD MAINTENANCE

- None.

CORRESPONDENCE

- WLSSD, Flows & Loadings for January. BODs and SS were both below budgeted amounts.

MEETINGS

- Joint Powers Board meeting, Thursday, March 7, 6:00 p.m., Carlton City Hall

- Township Annual Meeting, Tuesday, March 12, 6:30 p.m. Carlton County Transportation Building.

- Board of Appeal and Equalization meeting, Wednesday, April 17, 1:00 p.m., Carlton County Transportation Building.

MOTION to adjourn was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed. The meeting adjourned at 6:42 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair