

MINUTES
Twin Lakes Township
Wednesday, May 2, 2018
Town Board Meeting at the Carlton Fire Hall
5:30 p.m.

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor Randy Willie, Clerk Sue Chapin. Absent: Supervisor John Vernon, Treasurer Stephanie Schmitz. Also present: Road Foreman Bob Olean.

GUESTS:

- Leann Theisen, Tall Pines Liquor: Theisen requested a liquor license renewal.

MOTION to approve the liquor license for Tall Pines Liquor was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.

- Ron Johnson, Lift Stations Report: There were no pump fails in April; FDL has worked with employees to make sure rags are being put in the proper place. Both lift stations ran without a problem. In March, the Olsonville lift station pumped twice the normal amount. Johnson thinks this may be from sump pumps going into the sanitary sewer, which the WLSSD ordinance does not allow. He recommends sending a letter to sewer customers about the issue, and then inspect for compliance this fall. The board agreed, and will ask Mike Miller to draft a letter for review.

- Tom DesMarais, NCE: Discussion on the bid awarding process for the Gillogly Road project. NCE recommends TNT Aggregates, LLC, who was the low bidder. A full-time inspector will be on site. TNT is saying that they can get the project done in 1 ½ months. TNT sourced a pit on site, but DesMarais confirmed that TNT will need to have state testing certification on the material, and will need to submit the required forms. They have started the paperwork with the county to establish a gravel pit. The board expressed concern about overloading of TNT's equipment on the road, and the need to video the road before construction begins. TNT will need to submit their schedule before the pre-construction conference.

MOTION to approve the Resolution Receiving Bids and Awarding Contract For Gillogly Road Reconstruction Phase 1 Project, conditionally awarding the contract to TNT Aggregates, LLC, in the amount of \$724,000, was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

The board reviewed NCE's cost proposal for Task 3 of the Gillogly Road Phase 1 project. They were originally basing their figures on 15 weeks, but they have changed that to 12 weeks due to TNT's time-frame estimate. That 12 weeks includes pre-construction and post-construction work with the contractor. We will be billed hourly, so the final bill won't necessarily be for the entire 12 weeks. The cost estimate for NCE for Task 3 is \$76,380. In addition to that estimate is an estimate of \$19,500 for construction staking by Alta (one set of staking for construction, as written in the contract); it will be up to TNT to replace any staking that they damage. The total cost proposal for NCE, which includes \$76,380 for NCE and \$19,500 for Alta, is \$95,880.

The board reviewed a cost proposal from EPC Engineering & Testing for muck excavation observation, testing, and reporting. NCE is recommending that the township contracts with EPC directly. The proposal of \$19,055 is for a duration of four weeks, half-time. The board

expressed the need to know right away if muck excavation goes deeper than planned. Both EPC and NCE will have people on site to watch for that.

MOTION to approve the EPC Engineering & Testing Proposal of \$19,055 for Gillogly Road work was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

MOTION to approve the NCE Civil Engineering Agreement of \$95,880 for Gillogly Road work was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

DesMarais stated that construction should begin early in July. The wetland delineation should be approved today or tomorrow, and all looks good.

MOTION to approve the April 18, 2018 minutes as printed was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

MOTION to approve the April 27, 2018 minutes as printed was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

MOTION to pay all bills, check numbers #16650 - #16656 and electronic payment 941MAY18 for the total amount of \$12,533.76 was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

The board reviewed the treasurer's report.

OLD BUSINESS

- Water Line: Willie reported on the state House legislative hearing he attended on April 25 at 3:00. Derek Wolf and Kitty Bureau also attended. The hearing went well, and now there's a chance of a hearing in front of the Senate.

- Gillogly Road: Discussion on when to start planning for Phase 2 of the project. The easement attorney has the recorded easements; clerk will pick them up from her.

- Enbridge: Discussion on the road haul use agreement; clerk will do some research on the language to use.

- Friends of Animals Contract: Felde-Finke spoke with the FOA director. It has been added to the contract that Felde-Finke would need to be contacted to OK medical treatment for injured animals, and also OK the dispatch of an Animal Control Technician. Our billing options are: Option 1, \$3,100 annual fee for a total of 14 animals (\$221 per animal), plus a boarding fee of \$265 per animal that is over the 14 animals allotted annually. Option 2, \$5,965 annual fee for a total of 28 animals (\$213 per animal), plus the same boarding fee for animals over the allotment. In 2016 and 2017, we had a total of 47 animals (32 in 2017, 15 in 2016).

MOTION to approve Option 1 of the FOA contract was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

- Overlie Road Project: Notice of Project Qualification Completeness Determination and Credit Availability was received. Discussion on when the project will begin; clerk will check with the county.

- Fog Seal: Felde-Finke reported that JinYeene Newman, County Engineer, said that a problem with fog seal is that it can be slippery. Willie stated that can be the case on high-speed roads, but with the roads we are looking at it shouldn't be a problem. For 2019, the county could put an alternate bid on for just fog seal on the roads we want done. We could refuse the bid if we wanted. The board will decide on roads and areas, to potentially have fog seal done, during road review.

NEW BUSINESS

- Pine Hill Golf Club: Pine Hill Golf Club requested a liquor license renewal. **MOTION to approve the liquor license for Pine Hill Golf Club was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

- Dust Control: Discussion on roads to have dust control. **MOTION to approve a Dust Control Order for Old East Chub Lake Road, Swenson Road, and Overlie Road was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.**

- Next Meeting Date: Two supervisors will be gone on May 16, which is when our next regular board meeting would be. **MOTION to change the next board meeting date to May 23 was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

ROAD MAINTENANCE

- Road Review: Road Review will be held on Tuesday, May 22, at 9 a.m., proceeding from the Carlton Fire Hall.

CORRESPONDENCE

- None.

MEETINGS

- SSD Public Meeting, Thursday, May 24, 6:00 p.m., Carlton County Transportation Building.

MOTION to adjourn was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed. The meeting adjourned at 6:49 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair