

MINUTES
Twin Lakes Township
Wednesday, September 21, 2016
Town Board Meeting at the Carlton Fire Hall
5:30 p.m.

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor John Vernon, Supervisor Randy Willie, Treasurer Stephanie Schmitz, Clerk Sue Chapin.

GUESTS

- Susan Zmyslony, Carlton County Commissioner: Zmyslony wanted to touch base with the board, and asked about any concerns or comments. She handed out information regarding an infrastructure round table with Sen. Franken's staff, September 28 in Moose Lake.

MOTION to approve the September 7, 2016 minutes as printed was made by Willie and seconded by Vernon; all voted yes, the motion passed.

MOTION to pay all bills, check numbers #16065 – #16075 and electronic payment PERA16SEP for the total amount of \$42,862.79 was made by Willie and seconded by Vernon; all voted yes, the motion passed.

Schmitz presented the Treasurer's Report.

OLD BUSINESS

- Water Line: Willie reported that at the September 8 meeting there was discussion on who would be the bonding entity; it was agreed at that meeting that Twin Lakes Township would be the bonding entity, as requested by the City of Carlton. Carlton will continue to be a financial partner. Donohue will finish the application for Rural Development. The Carlton City Council agreed unanimously to share the cost of that, and also the cost of the environmental study, which will cover the new Carlton water plant location to Schmitz Road. Connie Christensen reported that there is more interest in that corridor. Another meeting is scheduled for October 13.

- Town Hall: The board reviewed a land purchase agreement for property on Douglas Road, and also reviewed questions and comments emailed by Troy Gilchrist, including: closing date needs to be filled in, discussion on special contingencies (they are not applicable), and current zoning is A2 on the property. We will need to get a conditional use permit to build a town hall in that location. Clerk will ask Gilchrist to address other questions with the seller's attorney.

MOTION to approve the land purchase agreement, contingent on final approval by our attorney, was made by Felde-Finke and seconded by Vernon; all voted yes, the motion passed.

- Magellan Pipeline: A driveway permit request was granted for access on Cologne Road; no culvert is required as per Olean. A neighboring land owner complained about the access, but that does not affect access being given by property owner.

NEW BUSINESS

- Minnesota Power: Verbal permission was granted for placement of an underground power line under Jay West Road. **MOTION to approve the permit allowing Minnesota Power to run an underground power line across Jay West Road was made by Willie and seconded by Vernon; all voted yes, the motion passed.**
- Oriole Avenue: Petition was received requesting vacation of part of Oriole Avenue. Clerk will work on complete legal description for vacation; discussion tabled until next meeting.
- Clerk Hours and Salary: The board discussed the need for an increase in the hours being worked by the clerk. Some additional tasks needed are: town hall planning, water line project, better road files showing maintenance and history, web site, and emergency preparedness. The clerk currently works 10 hours per week, the board agreed to increase that to 20 hours per week. That will be reviewed once the clerk is working at the town hall. Clerk salary is currently \$1,400 per month, plus \$50 per meeting attended. The board agreed to compensate the clerk an additional \$800 per month (\$20 per hour for additional 10 hours per week), and to maintain \$50 per meeting. Discussion on a pay rate of \$20 per hour, for hours worked over 20 hours per week. **MOTION to set the clerk's salary at \$2,200 per month, based on 20 hours per week, \$50 per meeting, and an hourly rate of \$20 for additional hours worked, was made by Willie and seconded by Vernon; all voted yes, the motion passed. MOTION to amend the compensation resolution to reflect the clerk's wages as set out in the previous motion was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.**
- Autumn Woods: A potential buyer contacted Felde-Finke regarding the Autumn Woods development. He is considering a purchase of the whole east side of the development, but does not want to pave the road. The original developer's agreement is expired. According to the original developer's agreement the road was supposed to be paved upon 75% of the lots being sold. Felde-Finke stated that the majority of the residents in that development do not want the road paved. Discussion tabled unless potential buyer pursues the purchase.

ROAD MAINTENANCE

- West Chub Lake Road: On potential new access reported at last meeting, clerk checked with Carlton County Zoning and they have no record of anything new happening in that area; the board agreed that no further action is required.
- West Chub Lake Road Outlet Restoration: Dave Grover is doing the work, and one of the culverts is rusted on the inland side, SWCD suggested getting a liner for the culvert; Willie said it would be an expensive option. Vernon expressed concern over road collapsing in a few years; and questioned whether a liner provides structure. The board agreed that the preference is to replace those culverts within a few years, and to do all four culverts at the same time.

CORRESPONDENCE

- WLSSD, Flows and Loadings for August, BODs and SS are all well above average.
- WLSSD, Public Hearing reminder.
- Carlton County Zoning, Notice of Meeting, Wednesday, September 20, 7:00 p.m., Carlton County Transportation, considering a variance permit for Kwik Trip sign on Highway 210.
- Enbridge, Line 3 Replacement Project update.

MEETINGS

- FEMA Meeting, Tuesday, September 12, Felde-Finke attended and reported on items discussed, including improvement of data that goes into the GIS system, and information needed on problem areas during flooding. Zmyslony mentioned that maps currently being used are from the 1970s. More information will be coming regarding these issues.

MOTION to adjourn was made by Willie and seconded by Vernon; all voted yes, the motion passed. The meeting adjourned at 6:22 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair