

**MINUTES**  
**Twin Lakes Township**  
**Wednesday, November 7, 2018**  
**Town Board Meeting at the Carlton Fire Hall**  
**5:30 p.m.**

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor John Vernon, Supervisor Randy Willie, Treasurer Stephanie Schmitz, Clerk Sue Chapin. Also attending: John Korienek.

**- GUESTS:**

- Ron Johnson, Lift Stations Report: Both stations ran without a problem for the entire month. This past week cleaning and televising was completed from the east end of Olsonville Circle to the Transportation building, and up to behind Orłowski's; no problems were found, although there's a couple of sump pumps in that area he wants to check. Carlton Travel Center was purchased by FDL, we will find out if FDL would like to deal with the past due sewer invoice balance.

- Tom DesMarais, NCE: DesMarais reviewed Change Order #3 for a decrease of \$15,451.60 and Pay Estimate #3 for \$62,678.03. The decrease on the Change Order was a correction of a previous Change Order, adjusting quantities to reflect actual usage. Pay Estimate #3 was approved by NCE for \$62,678.03.

**MOTION to approve the Gillogly Road Change Order #3 in the amount of a decrease of \$15,451.60 was made by Willie and seconded by Vernon; all voted yes, the motion passed.**

**MOTION to approve the Gillogly Road Pay Estimate #3 in the amount of \$62,678.03 was made by Willie and seconded by Vernon; all voted yes, the motion passed.**

DesMarais went over the design for Phase 2. The original plan was to align the road to the section line; at that point it was thought it would just be a few feet. Permanent easements were written that way. However, as they have worked on the design, they realized that the road is off the section line by as much as 25' in some areas. They are proposing to mimic the current horizontal alignment, with some minimal work to straighten out curves. The rock outcropping hill will be designed to 35 mph (instead of 45 mph). Muck is limited in the Phase 2 area, but at least one, possibly two new culverts will be planned. Discussion on any flooding in the Phase 2 area; the board is not aware of any issues, but it will be asked of residents during the public meeting. DesMarais will contact the DNR about a possible parking area for the Munger Trail at the end of the road.

Because of the change in the design - to not align the road to the section line, at least some of the permanent easements will need to be rewritten. Discussion on a potential legal firm to do the new easements, plus the temporary easements needed. DesMarais will follow up with them, and he took the current unsigned easement documents we have to review. New legal descriptions will need to be written for incorrect easements, and for the temporary easements. Also, additional topical survey work needs to be done. **MOTION to hire Alta to do legal descriptions for easements, and additional topical survey work, was made by Willie and seconded by Vernon; all voted yes, the motion passed.**

**MOTION to approve the October 17, 2018 minutes as printed was made by Willie and seconded by Vernon; all voted yes, the motion passed.**

**MOTION to pay all bills, check numbers #16836 - #16849 and electronic payment 941NOV18 for the total amount of \$31,477.91 was made by Willie and seconded by Vernon; all voted yes, the motion passed.**

Schmitz presented the treasurer's report.

### OLD BUSINESS

- Water Line: The board reviewed information received from Gilchrist regarding special assessments procedures. Willie reported that he and Derek Wolf reviewed the 50% design last week. Members of the Joint Powers Board and others will be meeting tomorrow, Thursday, November 8 at 1:00 p.m. at Carlton City Hall to review the plans with Donohue, and to also meet with representatives from FDL on their water needs in the 210 corridor area.

### NEW BUSINESS

- Cloquet Fire District: The county auditor's office recently informed the township that a portion of the township is within the Cloquet Fire District. The area is between Highway 45 and the St. Louis River, going north from about Andy's Auto up to I35. There are no residential parcels in the area, it is mostly MN Power and DNR land. Some of Thomson Township is also affected, and therefore between the two townships a request has been made for a board member to serve on the Cloquet Fire District Board. Thomson Township has two people that are interested in serving. The board agreed that either one of those two options would be fine.

- Election Judge: Two of the election judges hired were unable to serve at the general election, so an alternate judge served. **MOTION to appoint Brenda Valine as a judge for the General Election, at the rate of \$10 an hour, was made by Felde-Finke and seconded by Vernon; all voted yes, the motion passed.**

- Board of Canvass: Certified election results have not been received from the county auditor yet, so the Board of Canvass meeting was not held this evening. The Board of Canvass meeting will be held on Thursday, November 15, at 11:30 a.m. at the Carlton Fire Hall.

### ROAD MAINTENANCE

- Sheils Road and Collver Road: As the gravel end of Sheils Road has been maintained by the township in the past, Class 5 was brought in and grading was done in that area, along with grading on Collver Road.

- Resident on Gillogly Road reported that the road was pretty bumpy right now, but the county has been grading as needed, so it should be done again.

## CORRESPONDENCE

- Carlton Community Education, thank you letter for Mother Son Gala donation.
- Carlton Co. Zoning, Notice of Public Hearing, conditional use permit request, 1321 County Road 4.
- Enbridge, flash drive with Line 3 documents.
- WLSSD, Flows & Loadings for October, BODs and SS were both below budgeted amounts.

## MEETINGS

- Water Line Design Review meeting, Thursday, November 8, 1:00 p.m., Carlton City Hall
- MAT Annual Conference, Friday, November 16, Felde-Finke, Schmitz, and Clerk will attend.

**MOTION to adjourn was made by Willie and seconded by Vernon; all voted yes, the motion passed.** The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair