

MINUTES
Twin Lakes Township
Wednesday, November 18, 2020
Town Board Meeting at the Historic Scott House
5:30 p.m.

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor Randy Willie, Treasurer Ginny Vernon, Clerk Sue Chapin. Absent: Supervisor John Vernon. Also present: Road Foreman Bob Olean.

- GUESTS: None.

MOTION to approve the November 4, 2020 minutes as printed and the November 12, 2020 Board of Canvass minutes was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

MOTION to pay all bills, check numbers #17496 - #17513 and electronic payment PERA20NOV for the total amount of \$4,921.20 was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

G. Vernon presented the treasurer's report.

OLD BUSINESS

- Water Line: Felde-Finke reported on the teleconference held with representatives from Ehlers and Susan Wojtkiewicz. Discussion included various options for financing, including assessments, hook-up charges, and user fees.

The board reviewed a potential timeline from Wojtkiewicz. The board agreed that the timeline was reasonable. Wojtkiewicz met with David Bolf, NCE today regarding the inspection work for the project.

Information was received from the City of Carlton regarding water charges; they will charge the township \$6.00 per 1,000 gallons of usage and \$35.00 per hour plus mileage for maintenance and water billing. They are estimating 3 hours per month for meter reading/water billing and approximately 8 hours a month for regular maintenance.

An application packet was received from PFA for our grant funds. One item needed is a resolution applying for the grant. **MOTION to approve the Resolution Applying for a Grant from the Minnesota Public Facilities Authority was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

As per Troy Gilchrist, a feasibility report is required for the assessment process. The board agreed to have Wojtkiewicz prepare that report. **MOTION to approve the Resolution Ordering a Feasibility Report for the Water Infrastructure Improvement Project was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.**

- Sewer Engineer: The board reviewed a proposal from NCE to do sewer engineering work. **MOTION to hire NCE to do the township sewer engineering work was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

NEW BUSINESS

- Polling Place: The township is required by state statute to annually designate a polling place for elections. The township's polling place for 2021 will be the Carlton County Transportation Building. **MOTION to approve a Resolution Designating Annual Polling Place, that being the Carlton County Transportation Building for 2021, was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.**

- Board of Appeal and Equalization: Notice was received from Kyle Holmes, Carlton County Assessor, that because of the cancelation of our own Board of Appeal and Equalization meeting last spring due to COVID, under current statute we will be unable to hold our own Board of Appeal and Equalization meeting in 2021, so it will be held as an "open book" meeting at the court house. We will be able to again hold our own meeting in 2022.

- Minnesota Power: A permit was requested for underground cable installation on Meadow Lane. **MOTION to approve the Minnesota Power permit for Meadow Lane was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

- Fiber Optic: Fond du Lac Communications has requested a permit to bury fiber optic cable on Schmitz Road, beginning at Town Road 544 and going south on Schmitz Road. **MOTION to approve the Fond du Lac permit for fiber optic on Town Road 544 and Schmitz Road was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

- Lift Stations Report: The board reviewed the lift stations report for October. Both stations ran without a problem for the entire month. The FDL bus building is up and running and Johnson has read the meter. He is concerned about the potential for sand in our system if buses are being washed in the building, but they do have catch basins in the floor. Johnson will watch to make sure they are being cleaned.

- Board Meetings Location: Discussion on whether or not to change the meeting location back to the Carlton Fire Hall, or to continue meeting at the Historic Scott House due to COVID concerns. The board agreed that meetings will continue to be held at the Historic Scott House through February of 2021, and it will be looked at again then.

ROAD MAINTENANCE

- Yndestad Road: Olean reported that there is a beaver dam south of the road, causing the water level of Otter Creek to rise, which will impact the road. Olean has talked with Greg Bernu with the county on a plan to deal with the problem and he will also check with Gary Willie. Minnesota Power contacted Randy Willie about taking a bucket truck down Yndestad Road; Willie OK'd it.

CORRESPONDENCE

- Steph Schmitz, thank you note.
- Enbridge, information on routing permit, etc.
- Carlton County Historical Society, newsletter.

MEETINGS

- None.

MOTION to adjourn was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed. The meeting adjourned at 6:09 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair