

**MINUTES**  
**Twin Lakes Township**  
**Wednesday, November 20, 2019**  
**Town Board Meeting at the Carlton Fire Hall**  
**5:30 p.m.**

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor Randy Willie, Treasurer Stephanie Schmitz, Clerk Sue Chapin. Absent: Supervisor John Vernon.

- GUESTS:

- Tom DesMarais, NCE:

Change Orders #4 and #5, and Pay Estimate #3, for Phase 2 of the Gillogly Road project, were reviewed and discussed. KGM has not yet approved those. There is a 2% retainage. DesMarais confirmed that the shouldering now looks good and has a 3' width. Most of the increases in the project as a whole were due to extra rock removal, extra muck removal, and extra fill (total of about \$107,000 increase). The DNR easement approval was discussed. Phase 3 of the project is not planned for next year. Discussion on what improvements could be considered for Phase 3 to help keep costs down.

**MOTION to approve the Gillogly Road Reconstruction – Phase 2 Change Order #4 in the amount of an increase of \$3,666.89, contingent on its approval by KGM, was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

**MOTION to approve the Gillogly Road Reconstruction – Phase 2 Change Order #5 in the amount of an decrease of \$28,517.05, contingent on its approval by KGM, was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

**MOTION to approve the Gillogly Road Reconstruction – Phase 2 Pay Estimate #3 in the payment amount of \$228,572.69, contingent on its approval by KGM, was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

**MOTION to approve the November 6, 2019 minutes as printed was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

**MOTION to pay all bills, check numbers #17190 - #17198 and electronic payment PERA19NOV for the total amount of \$4,870.27 was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.**

Schmitz presented the treasurer's report. Discussion on funds needed for the Gillogly Road payment. **MOTION to transfer \$136,000 from Capital Projects to Road and Bridge was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.**

## OLD BUSINESS

- Water Line: The easement for the booster station site has been forwarded to the property owner for his review.
- Delinquent Sewer Invoices: A payment of \$275 was received towards the past due balance on the Donna Hey property, so it will not be certified to the county auditor.
- I&I Ordinance: The board reviewed answers received from Gilchrist about questions on the I&I ordinance; he will prepare a revised draft ordinance.

## NEW BUSINESS

- None.

## ROAD MAINTENANCE

- None.

## CORRESPONDENCE

- MAT, request for input on short courses.
- Minnesota LTAP, information on upcoming workshops.

## MEETINGS

- Joint Powers Board meeting, Thursday, November 21, 5:00 p.m., new Carlton Water Treatment Plant.

**MOTION to adjourn was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.** The meeting adjourned at 6:08 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair