

MINUTES
Twin Lakes Township
Wednesday, December 6, 2017
Town Board Meeting at the Carlton Fire Hall
5:30 p.m.

Board Chair Diane Felde-Finke opened the meeting at 5:30 p.m. Other board members present: Supervisor Randy Willie, Clerk Sue Chapin. Absent: Supervisor John Vernon, Treasurer Stephanie Schmitz. Others present: Road Foreman Bob Olean.

GUESTS:

Ron Johnson Lift Stations Report: Both lift stations ran without a problem for the entire month. An email from Mike Miller was reviewed, which stated "I received the wastewater flow reports from WLSSD today for October. 62 percent of the WLSSD customers had rainfall events that exceeded the Level of Service designation during the month, including Duluth, Carlton, Scanlon, Esko and Wrenshall. The peak flows for Twin Lakes during the month remained at a level less than 50 percent of the Level of Service allocation. The Township's sewer system is doing good."

MOTION to approve the November 15, 2017 minutes as printed was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.

MOTION to pay all bills, check numbers #16516 - #16528 and electronic payment 941DEC17 for the total amount of \$28,899.88 was made by Felde-Finke and seconded by Willie; all voted yes, the motion passed.

The board reviewed the Treasurer's Report.

OLD BUSINESS

- Water Line: The board reviewed a progress report from Donohue. Discussion on an email received from Troy Gilchrist regarding the process of setting up a subordinate service district, easements, and financing. Discussion tabled until the next board meeting. There are still a few items to be uploaded to RD apply, but all required documents have been signed by the clerk. Derek Wolf has agreed to talk with business owners in the service area, on behalf of the township, about their water usage. The township will reimburse the City of Carlton for costs involved in having Wolf do that work. **MOTION to have Derek Wolf talk to business owners in the service area about water usage, was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed.** A public meeting will be held in February 2018; date to be determined.

- Gillogly Road: All of the easement exhibits have been drawn up for all three phases of the project, including permanent ROW easements and temporary construction easements. NCE just received those for review today. DesMarais checked with Chris Rousseau on the bike trail parking area that was put in when Douglas Road was reconstructed, in case we want to do something similar on Gillogly Road. Rousseau said "I don't remember specifically what we did on that one but if I recall the parking area was within the available road right-of-way and no easement or special permission was necessary from the DNR." DesMarais and Bolf from NCE will attend our next meeting to present 95% plans. Attorney LaBoone-Haller will also attend.

- Delinquent Sewer Invoices: Two of the delinquent sewer customers, listed in the motion to certify to the auditor, were not certified, as they had not received the required notice in November. One of them has paid their invoice in full this past week.

- Overlie Road Culvert Project: Notice from the DNR was received that an Individual Public Water Works Permit is required for the project. The notice included the steps involved in the permit process. Will Bomier with the county is working on that, and he says that the design is coming along nicely and that the DNR was happy with what has been submitted.

NEW BUSINESS

- Douglas Road Driveway Issue/MSA: A resident on Douglas Road is questioning the placement of a neighbor's driveway when the road was reconstructed. Clerk has been working on researching the issue. She has been in communication with Joe Juriecz at MSA, and has received a PDF of the Douglas Road plans, however MSA does not have any other information to clarify the issue. Olean recommended contacting Chris Rousseau to see what he recalls about the situation.

ROAD MAINTENANCE

- None.

CORRESPONDENCE

- WLSSD, Flows and Loadings for November; BODs and SS were both below budgeted amounts.

- MN LTAP, Technology Exchange newsletter.

MEETINGS

- MAT Annual Conference, November 18 and 19, Rochester. Clerk attended and reported on topics covered.

- Joint Powers Board Meeting, Wednesday, December 28, 6:00 p.m., Carlton City Hall.

- Carlton County Modernization Workshop (floodplain mapping), Thursday, January 18, 8:30 a.m. to 4:00 p.m., Carlton County Transportation Building. Felde-Finke and Clerk will attend.

MOTION to adjourn was made by Willie and seconded by Felde-Finke; all voted yes, the motion passed. The meeting adjourned at 6:12 p.m.

Respectfully submitted,

Susan M. Chapin, Clerk

Diane Felde-Finke, Board Chair